The Seeing Eye
Independence & Dignity Since 1929

My 4-H Seeing Eye Puppy Project Record Book

TRIAL VERSION 2008



For use by NJ, DE, PA 4-H Seeing Eye Puppy Project Members

Member Name_____

Birth Date_____/_____/_____ Grade_____ 4-H County_____

Address_____

City_____ State_____ Zip_____

Phone Number_____ Years in Project_____

RUTGERS New Jersey Agricultural Experiment Station

Cooperative Extension University of Delaware College of Agriculture & Natural Resources

Penn State College of Agricultural Sciences



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In cooperation with Seeing Eye, Inc., Puppy Placement Department

In cooperation with 4-H volunteers of The Seeing Eye

Based on "A General-Purpose Record Book," by Keith G. Diem, Ph.D., Program Leader in Educational Design.

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Information about 4-H Member

Member's Name_____

Address_____
Street

_____
City *State* *Zip* *Phone Number*

County_____ Name of Club _____

Club Leader's Name _____

Member's Age _____ Number of years in 4-H_____

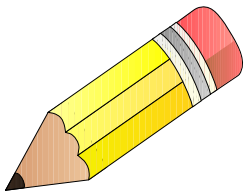
Information about puppy

Puppy's name _____ Breed _____ Male ___ Female____

Puppy's Birth date _____ Tattoo number _____

Date placed _____ Date returned to The Seeing Eye_____

End of Year Signatures



By signing below, I am stating that I have completed this record book myself and, to the best of my knowledge, the information included in it is correct.

4–H Member Signature	*Date*

By signing below, I am stating that I am familiar with this work and, to the best of my knowledge, the member completed this record book and the information included in it is correct.

Title	*Signature*	*Date*
Parent		
4-H Leader		

Introduction

This project record book has been created specifically for members enrolled in the 4-H Seeing Eye Puppy Project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments and help guide your efforts to keep important records on your dog.

What is a 4-H project?

A project is a subject or topic that you learn about in 4-H. More important, a project is something you do or make, which results from knowledge and skills you learned in the project. In this case, your project is raising a Seeing Eye Puppy. You learn about your project from attending club meetings and educational workshops, and working with adult leaders and other 4-H members. You can also learn from field trips and camps, by participating in shows and competitions, as well as through your family and self-study.

Why complete a record book?

A record book is not meant to be a chore. Instead, it is a way for you to learn. Here are some important reasons why 4-H expects you to complete a 4-H record book for your project:

Keeping a 4-H record book will help you . . .

- Learn how to organize yourself
- Learn how to set reasonable goals for yourself
- Appreciate what you've learned this year from the goals you reached
- Recognize what things you learned in your 4-H project this year and compare your progress and successes from year to year
- Explain what you've learned
- Keep track of costs of your project
- Gather information needed to apply for awards and scholarships
- Complete applications and resumes for jobs and college
- Meet requirements to participate in some county, state, or national 4-H events



Attach a picture of you and your puppy.

Member in good standing requirements

In general, all 4-H members are expected to meet the following standards each year.

These are the minimum requirements:

- Attend at least 70 percent of regular club meetings and/or activities.
- If a member is unable to attend a meeting due to a valid excuse such as sickness or an important school or family event, the member must contact the club leader, in advance to be excused.
- Complete a 4-H project, doing one's own work with minimal assistance from parents or others, including being responsible for the physical care and training of your puppy to the fullest extent.
- Give a club or county 4-H public presentation. Community presentations in which the 4-H member is truly giving a demonstration or talk (as opposed to answering a few questions as people walk by a display) should be counted as a presentation that can be used to participate in the State Show.
- Complete a project record book.



Record dates the following were done and have your parent or guardian initial.
Puppy Promise will be given at day of placement. Other reports are filled out and submitted on line.

Report	**Date completed**	**Parent/guardian initials**
Puppy Promise	_____	_____
6 month Report ***Attach if you would like.*	_____	_____
12 month Report ***Attach if you would like.*	_____	_____
Final Report ***Attach your puppy profile as your Seeing Eye Story.*	_____	_____

4-H is proud of what its members learn and sometimes uses excerpts of stories in 4-H Publicity.
If you **DO NOT** want your information shared check below.

☐ Do not use my puppy profile for any 4-H publicity.

☐ If you use my puppy profile, do not credit my name.

What I did in this project this year

The following page is where you can list what types of **4-H events and activities** you might have done this year. Examples can include:

- Attend 4-H Puppy Club meetings on a regular basis
- Attend club exposure outings and demos
- Complete all Seeing Eye puppy reports when due
- Suggest and/or make arrangements for a field trip
- Participate in a club or 4-H fund raising project
- Participate in the County Fair
- Help prepare a display or booth to promote your project
- Organize or participate in a club scrapbook
- Organize games or activities for a club meeting
- Attend state or national level activities such as State Dog Show, Puppy Quiz Bowl, Public Presentations, 4-H Youth Conference, National 4-H Congress, CWF

Name of Event/ Activity	**Date & Location**	**Was Pup Included (Y/N)**	**What I Did**	**What My Pup Learned**	**How My Pup Reacted**	**Level (Club, County, State, National)**	**Award or Recognition Earned**

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(Add other pages if needed)

Knowledge and Skills I Gained

There are many things to learn in 4-H. Check each item below that you learned or improved in 4-H during the past year.

I learned or improved my ability to…

HEAD (*Independence*)

- ☐ try something new
- ☐ set goals for myself
- ☐ plan a project
- ☐ keep myself organized
- ☐ keep track of finances
- ☐ keep records of my work
- ☐ gain knowledge of my project
- ☐ get more information about something I am interested in
- ☐ use resources wisely
- ☐ participate in a business meeting
- ☐ run a business meeting
- ☐ make wise choices and decisions
- ☐ solve problems
- ☐ learn from my mistakes
- ☐ understand that it's ok to change my mind if I need to
- ☐ pay attention to instructions

HANDS (*Generosity*)

- ☐ work with others
- ☐ work within a group
- ☐ work within a committee
- ☐ work with adults
- ☐ get past differences to reach a goal
- ☐ help others succeed
- ☐ make something with my hands
- ☐ explore a career interest
- ☐ follow directions
- ☐ lead others
- ☐ find ways to make a positive contribution to society
- ☐ understand the importance of community service
- ☐ see that my efforts can make a difference
- ☐ take the initiative to start something on my own

HEART (*Belonging*)

- ☐ speak confidently in front of a group
- ☐ give a public presentation
- ☐ share my feelings or point of view
- ☐ make myself understood without bullying or being loud
- ☐ listen to other people
- ☐ respect someone else's feelings
- ☐ resolve differences of opinion
- ☐ appreciate my cultural heritage
- ☐ accept people who are different from me
- ☐ get along with other kids
- ☐ make others feel welcome
- ☐ stand up for others
- ☐ make new friends
- ☐ appreciate the importance of friendships in my life

HEALTH (*Mastery*)

- ☐ understand my strengths and weaknesses
- ☐ finish something I started
- ☐ be proud of my accomplishments
- ☐ accept change
- ☐ see that my character can effect a situation
- ☐ take responsibility for my own words and actions
- ☐ deal with winning and losing gracefully
- ☐ be careful and practice safety
- ☐ appreciate the importance of good health
- ☐ stay healthy
- ☐ feel good about myself

Other: _____

_____

_____

_____



THE THREE MOST IMPORTANT THINGS I LEARNED

Even if you learned a lot of different things in 4-H, think of what was the most important for you. Then, list the three most important things you learned in this project during the past year in the boxes below. For instance, I learned how to groom my dog, I learned that working with senior citizens is challenging but also fun, I learned to speak in front of my club without being afraid.

The three most important things I learned in this project during the past year were . . .
1.
2.
3.



Attach a copy of your puppy's completed medical card

Seeing Eye Puppy Project Goals and Accomplishments
Puppy Care and Training Checklist

*Please indicate with a **checkmark** if the individual goal has been accomplished*
NA if puppy is too young;
W if puppy is working toward this goal and
P for problem, please comment on the problem your puppy is having

Puppy's name _____

Goals	**Accomplishments**
Housetraining: responds to "Park time" on leash	_____
Commands:	
No	_____
Sit	_____
Down	_____
Come	_____
Stay back	_____
Go to your place	_____
Rest	_____
Pup executes commands:	
Sits for mealtime	_____
Sits at the door	_____
Sits to get into the car	_____
Lays quietly during meals, computer & TV time	_____
Pup responds to commands at club/in public	_____
Walking on leash:	
Walks on left side	_____
Steady even pull	_____
Grooming:	
Stands for grooming	_____
Accepts handling and brushing	_____
Nail trims	_____
Ears and teeth	_____
Stairs:	
Up and down steady even pace	_____
Uses open back stairs	_____
Car/travel:	
Lays on the floor	_____
Calm and relaxed	_____
Does not get car sick	_____
Crate trained:	_____

Seeing Eye Puppy Project Goals and Accomplishments *(Continued)*

Goals	**Accomplishments**
House manners	_____
Does not nip or lick	_____
Chews toys appropriately	_____
Does not jump on people or things	_____
Does not steal food or counter surf	_____
Does not get on furniture	_____
Plays appropriately	_____
Greets calmly	_____
Does not bark or whine	_____

Goals for the future:_____

Puppy Experience Checklist

My puppy has had exposure to the following experiences: Please indicate how the puppy reacted:
C confident, **N** nervous, **E** excited, **F** friendly, **NA** if puppy is too young

Interactions:
with unfamiliar adults _____ children _____ strange dogs _____
Chase instinct:
birds _____ squirrels _____ cats _____ other _____
Puppy club:
meetings _____ exposure outings_____ new experiences _____
Traffic:
general _____ loud trucks _____ construction noises _____ walking in quiet town _____
in the city _____ on country road _____
Behavior:
in stores _____ malls _____ church_____ fairs _____ club demos _____ state dog show _____
other dog events _____ on a bus _____ on a train _____ in an elevator _____ crowds _____
slippery floors ____ sidewalk grates _____

Make sure you have listed the places you visited and the 4-H events attended on the chart on page 4.

Goals for the future: _____
_____
_____

Expenses
Income from Seeing Eye food reimbursements:

1st Quarter payment_____ 2nd Quarter payment_____
3rd Quarter payment_____ 4th Quarter payment_____

Additional expenses, toys, supplies etc._____
_____
_____



4-H Pledge

I pledge:
My Head to clearer thinking,
My Heart to greater loyalty,
My Hands to larger service, and
My Health to better living,
For my club, my community,
My country and my world.

4-H Motto

"To make the best better"

4-H Slogan

"Learn by doing."

4-H Colors

Green and White
Green symbolizes springtime, life, and youth.
White symbolizes purity and high ideals.